

*Unitarian Universalist Church
of Fargo-Moorhead*

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COMMUNITY ROOM CONTRACT

This document constitutes an agreement between the Unitarian Universalist Church of Fargo-Moorhead (hereinafter referred to as the church) and the various groups with which it has a building use agreement (hereinafter referred to as the building user). It is our intention to provide space for groups, which further our principles and purposes, but this is contingent upon agreement to the terms and additional privileges as described below.

1. This contract expires one year from the date signed or until terminated in writing, whichever is sooner. Each party shall give the other at least two weeks notice, and any keys shall be returned to the church office on or before the end of that working day.
2. The building use and/or its property are not covered by the church's insurance policies. Building users shall hold the church harmless and indemnify the church from any action or claim arising from the building user's use of the premises.
3. The building is smoke-free. No food or beverages are allowed in the sanctuary. No alcoholic beverages are allowed anywhere.
4. The space that may be used is the downstairs fellowship area and kitchen. The sanctuary and office may not be used by outside groups without prior special arrangement.
5. All users must take down any decorations, provide their own coffee or tea, load and run the dishwasher and, if food was consumed, take out the garbage.
6. Users must provide their own janitorial services, and must leave all rooms, furniture and equipment arranged in the same manner as upon entry.
7. No strong smells that linger are allowed because of concerns about our air circulation and about member and guest sensitivities to certain odors.
8. Candles may only be used in the community room if they pass two Fire Marshall tests: (a) they are in a globe that does not tip over if set at a 45% angle and reverts to an upright position; (b) if a piece of toilet paper is laid on top of the globe and it does not begin burning within 10 seconds.
9. All users, members and non-members, must sign out a building key and return the key to the church office after building use.
10. Users may be asked to reschedule meeting date(s), if the church needs the building for church activities, but will be given as much notice as possible.

Reason for Building Use _____ Your key number is: _____

Key deposit received: _____ Key & deposit returned: _____

Time, Dates, Frequency Needed _____

Facility Fee _____ for one meeting/month or _____ for multiple meetings/month

Name, Address, Phone Number, Email Address (contact person) _____

Signature of Building User
Date _____

Signature of Office Manager
Date _____

PRINCIPLES AND PURPOSES

Our church is a member of the Unitarian Universalist Association, whose by-laws state, in part, these principles:

We, the member congregations of the Unitarian Universalist Association, covenant to affirm and promote:

- The inherent worth and dignity of every person
- Justice, equity, and compassion in human relations
- Acceptance of one another and encouragement to spiritual growth in our congregations
- A free and responsible search for truth and meaning
- The right of conscience and the use of the democratic process within our congregations and in society at large
- The goal of world community with peace, liberty, and justice for all
- Respect for the interdependent web of all existence of which we are a part.

The living tradition we share draws from many sources:

- Direct experience of that transcending mystery and wonder, affirmed in all cultures, which moves us to a renewal of the spirit and an openness to the forces which create and uphold life
- Words and deeds of prophetic women and men which challenge us to confront powers and structures of evil with justice, compassion, and the transforming power of love
- Wisdom from the world's religions which inspires us in our ethical and spiritual life
- Jewish and Christian teachings which call us to respond to God's love by loving our neighbors as ourselves
- Humanist teachings which counsel us to heed the guidance of reason and the results of science, and warn us against idolatries of the mind and spirit
- Spiritual teachings of Earth-centered traditions, which celebrate the sacred circle of life and instruct us to live in harmony with the rhythms of nature.

Grateful for the religious pluralism, which enriches and ennobles our faith, we are inspired to deepen our understanding and expand our vision. As free congregations, we enter into this covenant, promising to one another our mutual trust and support.

The Unitarian Universalist Association shall devote its resources to and exercise its corporate powers for religious, educational, and humanitarian purposes. The primary purpose of the Association is to serve the needs of its member congregations, organize new congregations, extend and strengthen Unitarian Universalist institutions, and implement its principles.